



# Housekeeper

Whaler's Cove Lodge is entering into its 44th Season of hosting Sport Fishing and Wilderness Adventures.

**We are looking for talented and energetic Housekeepers.**

## REMOTE LOCATION

Whaler's Cove Lodge is a REMOTE lodge on a small ISLAND. There are no roads, no cars, no stores where you can go to purchase necessities or other desired goods. There is no Amazon delivery. There are no coffee shops, salons or movie theaters. There is nowhere to go out to eat other than at the lodge. Killisnoo Island consists of a few private homes and the lodge... that's it. And technology is not guaranteed.

Although this is seasonal employment; we prefer a multi-season commitment.

Housekeepers are responsible for assuring that the highest degree of room quality and guest care is maintained at all times. Housekeepers work under the supervision of the Housekeeping Manager.

This is a unique housekeeping environment. All guest accommodations are in cabins spread out over 4 acres. The housekeeping team will be working in all types of weather (including inclement weather), walking between cabins in the rain, and taking shoes on/off throughout the day. The team will wear radios for efficient communication and will follow the guidance of the Housekeeping Manager for work efficiency.

## Tasks and Responsibilities

- Participate in the daily activities of the housekeeping department to include appropriate cleaning and sanitation of all guest rooms, common areas, washrooms, and all public spaces.
- Cleaning windows inside and outside, as needed.
- Uphold the highest standards of sanitation, safety, and conduct.
- Knowledge of OSHA and safety standards within Housekeeping department.
- Daily communication with the Housekeeping Manager regarding the status of the property, including any maintenance or repair requirements.
- Engage in ensuring that the lodge aesthetic is upheld.
- Assist the Housekeeping Manager with all duties as required, which include but is not limited to: stocking and maintaining in-room guest amenities and housekeeping supply closets daily, daily room bussing, guest personal laundry, washing and folding of housekeeping linens.

## Requirements

- Must be over 18 years of age.
- High school diploma or GED required.
- A minimum of 2 years' experience in all aspects of Housekeeping in a large, multi-use facility required.
- This is a physically demanding job: must be able to work while standing, bending, and lifting for ~ 10 hours per day. Must be able to climb multiple flights of stairs daily.
- Ability to regularly lift ~ 20lbs.

- Ability to frequently lift ~ 40lbs.
- Knowledge of housekeeping process and procedures.
- Willingness to learn specific housekeeping procedures based upon the property.
- Positive references performing similar duties.
- Self-motivated to accomplish goals, with a strong sense of responsibility.
- Proven job reliability, diligence, dedication and attention to detail.
- Operating Season runs approximately June 5<sup>th</sup> – September 18<sup>th</sup>.
- Positive attitude and good work ethic.
- Background check required.
- Non-smoker.
- Adaptability: not every day goes as scheduled. In those times it's about communicating with the Housekeeping Manager and the team to ensure the job gets done.
- Proven ability to fully contribute, support, and build trust within a dedicated team.

### **Material and Equipment Used**

- Commercial Front Load Washing & Drying Machines
- Residential Front Load Washing & Drying Machines
- Vacuums, Carpet Cleaners
- Cleaning chemicals with accompanying MSDS sheets to ensure safe utilization.

### **Compensation**

- Salary is commensurate with experience and discussed during interview.
- Participation in generous tip pool.
- Private room provided (no room shares).
- Board provided.
- Travel benefits can be earned by completing the season and with seniority.
- Other benefits or perks disclosed during the interview.

Whaler's Cove Lodge is a permit holder in the Tongass National Forest and Admiralty Island National Monument. All rules and regulations are expected to be followed.

**Email Cover Letter / Letter of Interest and Resume to: [wclapplicant@gmail.com](mailto:wclapplicant@gmail.com)**

907-723-7057 Business Line

Whaler's Cove Lodge is an Equal Opportunity Employer